

Direct Service Professional or Caregiver

The Direct Service Professional or Caregiver is responsible for the direct supervision, assistance and care of residents in the home. This includes various aspects of care and supervision.

Reports to

- Administrator or licensee

Duty Statement

- Care for residents as per Needs and Service Plan using appropriate methods. This includes, but is not limited to, helping residents in all personal grooming such as bathing, dressing, medical and dental needs and providing consistent home structure.
- Assist in the sanitary preparation and storage of nutritious, balanced and tasty meals and snacks
- Provide residents with in-home medical care as appropriate, follow-up with recommendations of medical and dental care, assist and supervise residents with self-administration of medications
- Implement house rules and ensure client rights
- Assist with assessment, development and implementation of the Needs and Service Plan including data collection and documentation of ongoing notes and other resident records as needed
- Participate in all necessary orientation, in-service and 12 hours of annual on-the-job training
- Comply with visits and requests for information from residents, authorized representatives, placement and regulatory agencies

Minimum Requirements

- Possess a high school diploma or General Education Development certificate
- Minimum 18 years of age
- Display ability to communicate with consumers in their own language (generally English)
- Complete a current health screen with a Tuberculosis clearance
- Undergo a Federal Bureau of Investigation (FBI) and California criminal record clearance
- Sign a statement claiming that the applicant has never been convicted of a crime in the United States other than a minor traffic violation
- Complete or have a current First Aid training Certificate
- Have a minimum of 6 months prior experience providing direct care to elderly persons
- Complete on-site orientation within 40 hours of hire
- Display flexible attitude and work as a team member